

REPORT OF PLAN-TO-FINISH THESIS COMMITTEE MEETING
(To be Completed by the Student and the Thesis Supervisor(s))

Student Name: _____

Date of Meeting: _____

Thesis Supervisor(s): _____ Present Absent

_____ Present Absent

Thesis Committee Members*: _____ Present Absent

_____ Present Absent

_____ Present Absent

_____ Present Absent

* If a Thesis Committee Member is from outside the Chemical Engineering Department, please include his/her address, email address, and phone number.

Thesis Title: _____

Is the Plan-To-Finish Thesis Committee Meeting Report satisfactory? ___Yes ___No

Were safety considerations adequately addressed at this meeting? ___Yes ___No

(Over, Please)

- Please *attach a brief statement* summarizing discussions during the meeting about your career goals and expectations after completing your PhD
- Please *attach a typed summary* of the comments and recommendations made by the Thesis Committee.
- Please *attach a copy* of the written Plan-to-Finish Thesis Committee Report that you submitted to your Thesis Committee prior to this meeting. The report should *describe the remaining research tasks to complete your PhD Thesis, including an estimated time to complete these tasks and an estimated date of graduation, as well as a list of manuscripts submitted, or to be submitted, for publication.*

Attendance at Scientific Conferences:

Since my last Thesis Committee Meeting, I have attended the following Scientific Conferences:

Student Signature: _____

Thesis Supervisor(s) Signature(s): _____

We concur with the overall evaluation reported above (satisfactory or unsatisfactory).

_____, Thesis Committee Member

_____, Thesis Committee Member

_____, Thesis Committee Member

_____, Thesis Committee Member

Please return this form (*including attached materials*) to the Student Office, 66-366. The Student Office will maintain a copy of this form in the student's file. A copy of this form (*including attached summary and statement*) will be mailed to the student, the Thesis Supervisor(s), and the other members of the Thesis Committee.